



**COMMITTEE OF THE WHOLE MEETING  
Tuesday, January 31, 2023 @ 4:00 PM  
Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet**

**AGENDA**

	Page
1. CALL TO ORDER	
1.1. ACKNOWLEDGEMENT OF THE YUULU?I?ATH Council would like to acknowledge the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.	
1.2. NOTICE OF VIDEO RECORDING Audience members and delegates are advised that this proceeding is being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.	
2. LATE ITEMS	
3. APPROVAL OF THE AGENDA	
4. REPORTS	
4.1. 2023 Grant in Aid and In-Kind Contributions <i>Donna Monteith, Director of Finance</i> <a href="#">RTCOW - 2023 Grant in Aid &amp; In-Kind Contributions</a> <a href="#">Appendix A - 2023 Grants in Aid / In-Kind Applications Summary</a> <a href="#">Appendix B - Municipal Policy Number - 5-1805-2</a>	3 - 9
5. DELEGATIONS	
5.1. Ucluelet Aquarium Society <i>Britt Buirs, Curator</i> <a href="#">15-12-2022 AQUARIUM GIA APP 2023</a>	11 - 14
5.2. Ucluelet and Area Child Care Society <i>Kathy de Vries</i> <a href="#">15-12-2022 UCLUELET CHILDRENS CENTRE GIA APP 2023</a>	15 - 16
5.3. Westcoast Community Resources Society <i>Carrie Ho, Interim Executive Director</i> <a href="#">02-12-2022 WCRS GIA APP 2023</a>	17 - 18
5.4. Food Bank on the Edge <i>Cris Martin, President</i> <a href="#">12-12 -2022 FOODBANK ON THE EDGE GIA APP 2023</a>	19 - 22
5.5. Pacific Rim Hospice Society	23 - 24

*Tarni Jacobsen, Executive Director*

[15-12-2022 PACIFIC RIM HOSPICE GIA APP 2023](#)

- 5.6. Pacific Rim Rotary Club 25 - 26  
*Mary Brunet, Club Secretary*  
[15-12-2022 PACIFIC RIM ROTARY GIA APP 2023](#)
- 5.7. Strawberry Isle Marine Research Society 27 - 29  
*Karyssa Arnett, Executive Director*  
[13-12-2022 SIMRS GIA APP 2023](#)
- 5.8. Ucluelet and Area Historical Society 31 - 32  
*Barb Gudbranson, President*  
[4-01-2023 - UAHS Grant in aid APP 2023](#)
- 5.9. Ucluelet Junior Canadian Rangers 33 - 34  
*Bernadette Herbert, Adult Committee Chair*  
[1-12-2022 UCLUELET JUNIOR RANGERS GIA APP 2023](#)
- 5.10. Sea View Seniors Housing Society Forest Glen 35 - 36  
*Cathy Whitcomb, Admin*  
[13-12-2022 SEAVIEW SENIORS HOUSING GIA APP](#)
- 5.11. Surfrider Pacific Rim 37 - 39  
*Sophie Peters, Beach Clean-Up Coordinator*  
[22-12-2022 Surfrider Foundation Pacific Rim Chapter DoU Grant in Aid 2023](#)
- 5.12. Pacific Rim Arts Society 41 - 45  
*Kelly Deakin, Executive Director*  
[24-11-2022 PACIFIC RIM ARTS SOCIETY GIA APP 2023](#)
- 5.13. Pacific Rim Whale Festival Society 47 - 48  
*Sarah Watt, Festival Coordinator*  
[30-11-2022 PAC RIM WHALE FESTIVAL GIA APP 2023](#)
- 5.14. Raincoast Education Society 49 - 51  
*Sarah Timberlake*  
[15-12-2022 RAINCOAST ED SOCIETY GIA APP 2023](#)

6. ADJOURNMENT



## REPORT TO COMMITTEE OF THE WHOLE

Council Meeting January 31, 2023  
500 Matterson Drive, Ucluelet, BC V0R 3A0

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<b>FROM:</b>	DONNA MONTEITH, DIRECTOR OF FINANCE	<b>FILE No:</b> 1850-01
<b>SUBJECT:</b>	<b>2023 GRANT IN AID &amp; IN-KIND CONTRIBUTIONS</b>	<b>REPORT No:</b> 23-13
<b>ATTACHMENT(S):</b>	APPENDIX A - 2023 GRANT IN AID / IN-KIND APPLICATIONS SUMMARY APPENDIX B - MUNICIPAL POLICY NUMBER 5-1850-2	

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### SUMMARY OF DESIRED OUTCOME

That the Committee of the Whole consider applications for 2023 Grant in Aid and In-Kind Contributions as presented by local groups, societies and organizations. As shown in the attached 2023 Grants in Aid Applications Summary, there are a variety of Grant in Aid and twelve In-Kind Contribution requests.

### BACKGROUND

Each year local community groups, societies, and organizations request financial assistance from the District of Ucluelet, for use in specific projects. In-kind requests for the rental/lease of facilities owned and operated by the District are also received annually.

Applicants are provided the opportunity to make a presentation to Council in support of their application. At a subsequent meeting of Council a final decision will be made on the applications, and communication is sent to all applicants advising of Council's decision. Grant financial payments will be made to successful applicants by March 31, 2023 and in-kind support contributions will be communicated to the appropriate department.

Applicants must meet the following eligibility requirements for grants in aid and in-kind contributions:

- a) Not-for-profit community organizations operating within the District of Ucluelet or which provide a social service to Ucluelet residents. Preference will be given to organizations based in Ucluelet or those that provide a social service to Ucluelet residents and where there is no overlapping service already existing;
- b) The signature on the application must be an authorized signatory and representative of the organization;
- c) Project must be completed within 12 months of receipt of the grant;
- d) It should be a goal of each organization to reduce the amount of financial support requested from the District of Ucluelet in each subsequent fiscal year.

The following types of proposals are ineligible and will not be considered by Council:

- a) Proposals requesting funding for sports organizations for competition/travel expense;
- b) Monies to subsidize a commercial organization;

- c) Projects that duplicate projects, programs, services or events already provided within the District of Ucluelet;
- d) Assistance for the payment of property taxes or various programs or services legislated by other levels of government;
- e) Proposals for support of research activities, staff training or professional activities;
- f) Proposals from individuals;
- g) Proposals from groups that did not submit the required final report from grants received in previous years.

**Respectfully submitted:**

DONNA MONTEITH, CHIEF FINANCIAL OFFICER  
DUANE LAWRENCE, CAO

Appendix A

**District of Ucluelet  
Council Grants-in-Aid Requests  
2023**

	<b>2023 Requests</b>	<b>2023 Actual</b>	<b>2022 Requests</b>	<b>2022 Actual</b>
BC Association of Surf Instructors			1,000	250
CARE Network			7,000	5,000
Central Westcoast Forest Society			3,500	-
Food Bank on the Edge	2,000		2,000	2,000
Pacific Rim Arts Society	2,500			
Pacific Rim Hospice Society	4,000		4,000	4,000
Pacific Rim Whale festival	1,000		1,500	750
Raincoast Education Society	10,000		9,000	4,500
Seaview Seniors' Housing Society	3,500		250	250
Strawberry Isle Marine Research Society	2,500			
Surf Rider - Pacific Rim	1,000		3,910	250
Ucluelet Aquarium Society	6,330		250	250
USS \$500 scholarship	500		500	500
West Coast Mutliplex Society			5,000	-
Wild Pacific Trail Society			3,500	-
<b>TOTAL GRANTS REQUESTED/APPROVED</b>	<b>33,330</b>	<b>-</b>	<b>41,410</b>	<b>17,750</b>
<b>Maximum Approved Grant Budget</b>	<b>21,224</b>		<b>20,808</b>	<b>20,808</b>
<b>Over/(Under) Budget</b>	<b>12,106</b>	<b>-</b>	<b>20,602</b>	<b>(3,058)</b>

**Note:**

The USS Scholarship request comes via letter in January. It does not denote an amount but Council usually approves \$500

**District of Ucluelet  
In Kind Contributions  
2023**

	<b>2023 Requests</b>	<b>2023 Actual</b>	<b>2022 Requests</b>	<b>2022 Actual</b>
<b>Facility Fees Waived or (in-kind)</b>				
Ucluelet Chamber of Commerce			1,325	
1st Ucluelet Scouts				
Girl Guides of Canada			975	975
Food Bank on the Edge			270	270
Central Westcoast Forest Society				
Pacific Rim Arts Society				
Pacific Rim Whale Festival Society	625		1,500	1,500
Pacific Toastmasters			850	850
Paula Ross Dance Society				
Raincoast Education Society				
Pacific Rim Rotary Club (Ucluelet Rotary Club)	450		250	250
Ucluelet & Area Childcare Society	34,000		43,466	43,466
Ucluelet & Area Historical Society	735		385	385
Ucluelet Chamber of Commerce				
Ucluelet Junior Canadian Rangers	1,400		975	975
Ucluelet Sunday Market Society			150	50
Westcoast Community Resources Society	5,750		5,000	5,000
<b>TOTALS</b>	<b>42,960</b>	<b>-</b>	<b>55,146</b>	<b>53,721</b>
<b>Maximum Approved Contributions Budget</b>	<b>47,490</b>		<b>46,000</b>	<b>53,721</b>
<b>Over/(Under) Budget</b>	<b>(4,530)</b>	<b>-</b>	<b>9,146</b>	<b>-</b>





**POLICY NUMBER:** 5-1850-2

**REFERENCE:**

Grants In Aid & In-Kind Contributions

**ADOPTED BY:**

Council  
 November 12, 2019

**AMENDED DATE:**

N/A

**SUPERSEDES:**

5-1850-1

**DEPARTMENT:**

Finance

**EFFECTIVE DATE:**

November 12, 2019

**Policy Statement:**

Page 1 of 3

The District of Ucluelet provides grants in aid to financially assist community groups, not-for-profit societies and organizations for a specific project. Council also provides in kind contributions towards rentals and leases of facilities owned/operated by the District. It is recognized these organizations are valuable in helping the District provide a community focus. Funding decisions will be made on a year to year basis and continuing support should not be anticipated.

**1. Criteria:**

Criteria for evaluating proposals for grants in aid and in-kind contributions will be as follows:

- a) Not-for-profit community organizations operating within the District of Ucluelet or which provide a social service to Ucluelet residents.
- b) It should be a goal of each organization to reduce the amount of financial support requested from the District of Ucluelet in each subsequent fiscal year.
- c) The signature on the application must be an authorized signatory and representative of the organization.
- d) Project must be completed within 12 months of receipt of the grant.
- e) Preference will be given to organizations based in Ucluelet or those that provide a social service to Ucluelet residents and where there is no overlapping service already existing.

**2. Ineligible Proposals:**

The following types of proposals are ineligible to receive grants in aid or in-kind contributions and will not be considered by Council:

- a) Proposals requesting funding for sports organizations for competition/travel expense.
- b) Monies to subsidize a commercial organization.



- c) Projects that duplicate projects, programs, services or events already provided within the District of Ucluelet.
- d) Assistance for the payment of property taxes or various programs or services legislated by other levels of government.
- e) Proposals for support of research activities, staff training or professional activities.
- f) Proposals from individuals.
- g) Proposals from groups that did not submit the required final report from grants received in previous years.

### **3. Application Procedure:**

- a) Application forms are available online at [www.ucluelet.ca](http://www.ucluelet.ca) or by emailing a request to [finance@ucluelet.ca](mailto:finance@ucluelet.ca). Completed forms and all supporting documentation may be delivered to 200 Main Street, mailed to Box 999 Ucluelet BC, V0R 3A0 or submitted by email to [finance@ucluelet.ca](mailto:finance@ucluelet.ca).
- b) All applications must be received by December 15 each year.
- c) Each application should include the following details:
  - the nature, goals and objectives;
  - the names of those involved and if applicable a list of the Board of Directors;
  - projected statement of revenue and expenses;
  - additional support the organization currently receives from the District of Ucluelet: permissive tax exemption; in-kind donations; waiving of rental fees; and
  - any additional funding sources;
  - amount of funding requested.

### **4. Grant & In-Kind Contribution Review Process:**

- a) Applications will first be reviewed by the Finance Department to ensure each application is eligible and complete; no application will be considered if it is incomplete or if a previous grant was provided and the conditions of funding specified in this policy or by resolution of Council were not fully satisfied.
- b) Council will meet to review the applications prior to February 28 each year.
- c) At that meeting, applicants will be permitted 5 minutes to make a presentation to Council supporting their application.
- d) At a subsequent meeting, Council will make the final decision on the applications.
- e) The financial plan will be updated to reflect the total amount of grants and in-kind support to be provided by Grants in Aid and Council Contributions.
- f) Grant financial payments will be made prior to March 31 each year.
- g) Any in-kind support contribution will be communicated to the appropriate departments.



- h) Communication will be sent to all applicants by the Finance department advising them of Council's decision.
- i) A list of grant recipients will be posted in the annual statement of financial position (SOFI).

**5. Conditions of Support:**

- a) Funding must be used for the purpose requested. Any funds not used for the requested purpose must be returned to the District of Ucluelet.
- b) District of Ucluelet financial support must be acknowledged at the event or in all printed publicity material relating to the funded activity.
- c) A final report must be submitted to Council by February 28 of the following year including a financial summary of the project.



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Mayor Mayco Noël  
District of Ucluelet





## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet Aquarium Society		
Society Registration #: 844430074	Contact Person: Britt Buirs	Contact Person Position: Curator
Phone: 250-726-2782	Fax:	E-mail: britt@uclueletaquarium.or
Mailing Address: 180 Main Street Ucluelet BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input checked="" type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To promote respect and education for local marine environments	
Organization's Objectives (attach additional information if available): As a collect-and-release operation, the Ucluelet Aquarium Society provides an up-close view of local marine life surrounding the traditional territories of the Yuułuᑭᑭᑦᑎᑦᑎᑦ First Nation and the Tla-o-qui-aht First Nation for residents and visitors from across the world. The aquarium assist in teaching about the importance of healthy ecosystems, the abundance of local species, and the role the ocean plays in local culture, economy, food security.	
Nature of Services Provided by Organization: Education, local marine biodiversity knowledge and monitoring, local ecosystem health knowledge and monitoring, citizen science, youth work experience, youth skills development.	
How many people do you expect to serve by this Application?  40,000	Who are the people to benefit from your activity or functions? Locals and visitors to Ucluelet. The Ucluelet Aquarium sees 35,000 visitors per year, and additionally has become a hub for visitor information. The education we provide expands outside the walls of our facility to outreach events and to collaborate with others in our local communities.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 This grant would support the expansion of our education capabilities to include the skeletons of two marine mammals, a Dall's porpoise and a White-sided dolphin. A skeleton articulation of these marine mammals would hang as a permanent display at the Ucluelet Aquarium. This grant would support multiple hands-on workshops with local bone expert, Albert Shepard, to learn about collecting, cleaning, articulating, assembling and displaying bones. Integrating a permanent display about marine mammals will help to broaden our interest base with the public by connecting the marine life of the open ocean to the marine life of the coastline. This project would offer a unique experience for locals and visitors to the west coast to learn about marine mammals through a permanent skeletal display. There is no other facility on the west coast that offers this opportunity.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 If partial funding was awarded, we could begin working on this project. The completion of the project would be delayed until other sources of funding were available.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 6,330
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Britt Buirs
Position\Title:	Curator
Date of Application:	December 15th, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

OUTLINE OF PROJECTED COSTS FOR THE CETACEAN SKELETON PROJECT -

Team:

This project will be completed with Albert Shepard's direction and expertise as well as the Ucluelet Aquarium staff, a select number of volunteers, and other local community groups. We will work together to clean, organize, articulate and assemble a White-sided dolphin skeleton for a permanent display from the aquarium ceiling. Additionally, Albert will complete the same process on a Dall's porpoise for the same display and educational purposes.

See below for the projected statement of expenses:

1. *Estimated time and costs associated with workshops with staff and volunteers for assembling the White-sided dolphin*

<b>No. of workshop days</b>	<b>Hours</b>	<b>Activity</b>	<b>Gas mileage costs</b>	<b>Materials</b>	<b>Wage (\$45/hr)</b>
1	4	Introduction presentation & cleaning bones	\$30	\$100 (propane, hydrogen peroxide)	\$180
2	3	Assembling bones	\$30		\$135
3	3	Articulating	\$30		\$135
4	3	Assembling	\$30	\$500 (building structural supports)	\$135
<b>TOTAL</b>	<b>13</b>	<b>Complete skeleton ready to be mounted</b>	<b>\$120</b>	<b>\$600</b>	<b>\$585</b>
<b>TOTAL</b>					<b>\$1,305</b>

2. *Cost of Albert Shepard preparing and assembling the Dall's Porpoise independently*

<b>No. of days</b>	<b>Hours</b>	<b>Activity</b>	<b>Wage</b>
14 - 21 days	80-100 hrs	Cleaning, visualizing, articulating, assembling	\$45/hr
<b>TOTAL</b>			<b>\$4,500</b>

3. *Cost of a two-hour public unveiling event*

	Staff Time	Albert's Time	Event Costs
Hours & Hourly Rate	3 hrs @ \$80/hr	3 hrs @ \$45/hr	Refreshments & Door prizes
	\$240	\$135	\$150
<b>TOTAL</b>			<b>\$525</b>



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet and Area Child Care Society		
Society Registration #: S0045400	Contact Person: Kathy de Vries	Contact Person Position: Daycare Manager
Phone: 250-726-2339	Fax:	E-mail: uclueletcare@gmail.com
Mailing Address: PO Box 536, Ucluelet, BC, V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To provide quality, affordable, and accessible childcare in Ucluelet	
Organization's Objectives (attach additional information if available): Provide quality, consistent programs, physical and nurturing care. We promote imagination, curiosity, respectful relationships, and independence in a play based environment. We provide childcare up to Age 12.	
Nature of Services Provided by Organization: Group Day Care - Ages 3 to 5, maximum 24 children  Multi-Age Program - Ages 1 to 12, maximum 8 children  Afterschool Program - Kindergarten to Age 12, full days during school closures and summer and spring breaks.	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions?
80 plus children 60 families approx.	Community members with young families requiring childcare and afterschool care, access to speech, occupational, and supportive child development resources, etc.. We service all families on the west coast.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 The In-Kind contribution ensures that the Centre can keep providing childcare services at a rate that allows families to access childcare as well as providing stable employment for 8 to 14 community members.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 As a non-profit society and part of the Provincial CCOF and Affordable Child Care Benefit - we are only able to raise our rates once per year, and only the approved percentage for our area can be applied (i.e. 5%). If the grant is not approved it would result in substantial rate increases, decreased staff, and less childcare spots.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 34000.00
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Daycare Manager
Date of Application:	Dec 14, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

## GRANT-IN-AID APPLICATION FORM

### Organization:

Name of Organization: Westcoast Community Resources Society		
Society Registration #: S0028514	Contact Person: Carrie Ho	Contact Person Position: Interim Executive Director
Phone: 250-726-2343	Fax: 250-726-2353	E-mail: exec.director@wccrs.ca
Mailing Address: PO Box 868, Ucluelet, BC V0R3A0		

Organization Type:	
<input checked="" type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: WCRS is a non-profit organization that is committed to ensuring the basic needs of the community are met.	
Organization's Objectives (attach additional information if available): Our mission is to provide responsive, safe and supportive services to individuals and families while supporting their right to explore options and make choices in all areas of their lives. We are committed to ending all forms of abuse including system power imbalances and family violence. In partnership with other services and resources we promote the equity, diversity and well being of all people in the west coast communities.	
Nature of Services Provided by Organization: Our programs include transition house, second stage supportive housing, women's counselling, women's outreach, community outreach, community support for children and adults with special needs, and a number of child and youth counselling for those who are impacted by violence, substance use, or otherwise at risk.	
How many people do you expect to serve by this Grant Application? 1000	Who are the people to benefit from your activity or functions? As our organization serves all community members on the west coast, everyone who visits our Hub office and attends our holiday luncheon, most of whom are affected by violence, disadvantaged or marginalized.

Grant:

Grant-in-aid Amount Requested:	\$ 5,750.00
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Activity or Functions to be Supported by this Grant Application:

WCERS would respectfully request an in-kind donation of \$5000 to reduce our monthly rent in the UCC Hub area. This allows us the flexibility to respond to changing needs quickly and adapt our service delivery accordingly.

WCERS looks forward to continuing to host annual Holiday Luncheon in mid December in accordance with Public Health Orders. We are requesting an in kind donation for use of main hall on the day of the event and use of kitchen for 4 days leading up to and including the day of the event. The estimated cost for this rental fee waiver is approximately \$750.

Implications for the Organization if this Grant is not approved:

Implications would be reduced accessibility to serve our clients at the Hub. Using our Hub space and attending our events are important gateway for community members to access our other programs and services. With increased awareness our holiday luncheon has grown year after year. The increased cost of food and increased number of participants has placed significant financial strain on our budget. We would have to limit our service delivery with no or partial funding.

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	<i>Carrie Ho</i>
Position\Title:	Carrie Ho, Interim Executive Director
Date of Application:	December 02, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Food Bank on the Edge		
Society Registration #: BN884556911	Contact Person: Cris Martin	Contact Person Position: President
Phone: [REDACTED]	Fax:	E-mail: foodbankedge@gmail.com
Mailing Address: [REDACTED], Ucluelet, BC V0R3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Food security on the West Coast	
Organization's Objectives (attach additional information if available): To provide access to nutritious food for registered clients; support other food-focused initiatives on the West Coast.	
Nature of Services Provided by Organization: Weekly hamper distribution on Tuesdays; registered clients can receive one hamper per month and one "top-up" as needed. We share surplus foodstuffs and food donations as available with other community organizations.	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions? Our clientele is 50% single adults with the other 50% made of of couples and families with children. Per the previous question, we serve approximately 120 people per month. In addition, our annual Christmas Hamper reaches over 200 people.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 We rely on the GIA to assist in food purchasing throughout the coming months.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 We do and will continue to serve the West Coast to the best of our abilities given the funds we have available.

Grant-In-aid Amount Requested: | \$ **2,000**  
*(not applicable to In-Kind requests)*

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Cris Martin
Position\Title:	President
Date of Application:	November 23, 2022

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



December 12, 2022

**ADDITIONAL INFORMATION FOR GRANT CRITERIA**

**List of Board of Directors**

Cris Martin, President

Tierney Schievink, Vice-President

Laurie Bird, Treasurer

Lyvi Rivera, Secretary

Annie Goertzen, Director

Bri Walker, Director

Mayco Noel, Director

**Other Grants and Donations:**

District of Ucluelet – Permissive Tax Exemption

**In-Kind Contribution:**

We respectfully request the use of a District of Ucluelet facility (UCC Hall or Seaplane Base Recreation Hall) for two days during December of 2023 for assembly of the annual Christmas hamper.

**Food Bank on The Edge  
BUDGET PROJECTION 2022-2023**

**REVENUE**

**Donations**

Donation Government	7,000.00
Other gifts and Miscellaneous	15,000.00
Grants Received	1,000.00
Tax Receipted gifts	35,000.00
<b>Total Donations</b>	<u>58,000.00</u>

**Other Revenue**

Interest & Dividends Revenue	22.41
Patronage Refund	548.00
<b>Total Other Revenue</b>	<u>570.41</u>

<b>TOTAL REVENUE</b>	<u>58,570.41</u>
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**EXPENSE**

**General & Administrative Expenses**

Advertising & Promotions	200.00
Amortizaaton	6,500.00
Memberships and Licences	100.00
Consulting	1,000.00
Groceries	45,000.00
Insurance	4,500.00
Service Contract	2,000.00
Volunteer Appreciation	300.00
Insurance	3,950.00
Interest & Bank Charges	100.00
Office Supplies	1,500.00
Repair & Maintenance	1,500.00
Service Contract	2,000.00
Telephone and Utilities	2,800.00
Travel & Workshops	300.00
Utilities	3,500.00

<b>Total General &amp; Admin. Expenses</b>	<u>75,250.00</u>
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<b>TOTAL EXPENSE</b>	<u>75,250.00</u>
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<b>NET INCOME</b>	<u><u>-16,679.59</u></u>
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## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Hospice Society		
Society Registration #: 89192 4771 RR 0001	Contact Person: Tarni Jacobsen	Contact Person Position: Executive Director
Phone: 250.266.1531	Fax:	E-mail: ed@pacificrimhospice.ca
Mailing Address: PO Box 7 240 Neill Street Tofino BC V0R 2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input checked="" type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To enhance the quality of life for individuals and families.	
Organization's Objectives (attach additional information if available):  To provide social, emotional, spiritual and educational support for individuals across the lifespan in all west coast communities.. All services for clients are provided at no cost.	
Nature of Services Provided by Organization: Grief and Loss counselling and support to children, youth and adults. Grief support groups to youth and adults. Support to individuals who are dying and their families. Friendly Visiting/Better at Home Program to older adult.	
How many people do you expect to serve by this Application?  60-100	Who are the people to benefit from your activity or functions?  Children (5 yr +) and youth up to 30 years of age, in District of Ucluelet, Area C, Hitacu, Tofino -clients in Ucluelet Elementary School and Ucluelet Secondary School, incl. family, friends, school staff

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Registered Counsellor providing one to one grief counselling to children/youth ages 5-30.  
 Est.clients: 60-100  
 Registered Clinical Counsellor facilitating two Youth Peer Mentorship Programs each year - 20 participants. Seven week program focuses on giving youth the tools to help themselves and their peers through challenges.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?

PRHS would still provide much needed services and seek alternate funding sources.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 4000.00
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Tarni Jacobsen
Position\Title:	Executive Director
Date of Application:	December 15, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Rotary Club (formerly Ucluelet Rotary Club)		
Society Registration #:	Contact Person: Mary Brunet	Contact Person Position: Club Secretary
Phone: [REDACTED]	Fax:	E-mail: pacificrimrotary@gmail.co
Mailing Address: PO Box 1354, Ucluelet, BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

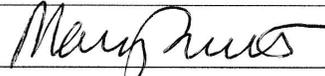
Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Pacific Rim Rotary is a service organization, part of Rotary Internati	
Organization's Objectives (attach additional information if available): To serve the community in developing projects and events that benefit the residents and promote the ideals of Rotary in giving humanitarian services, promoting goodwill and upholding high standards in ethics.	
Nature of Services Provided by Organization: Local Service projects include: hosting Pumpkins in the Mist, developing a Frisbee Golf course, both in partnership with Recreation Dept; volunteering at Soapbox Derby & Ukee Days; Earth Week Community Clean-up; Beach cleans	
How many people do you expect to serve by this Application?  We have a membership of 24 and are looking to increase.	Who are the people to benefit from your activity or functions? The residents and visitors to Ucluelet benefit from our activities in the community as well as other non-profits ie. the Food Bank.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 We are requesting an In-kind contribution by providing meeting space for our club at the UCC on the 2nd Wed evening of each month for about 1-1/2 hours.  
 Our current Board of Directors are: Laurie Gehrke, Pres; Damien Kenyon; Cameron Dennison; Kelly Deakin; Christine Skucas; Ryan Wackett; and Mary Brunet.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 A regular meeting space would add stability to the club and not tax our funds to pay for a meeting space. Our goal is to utilize 100% of our fundraising efforts to go toward service projects. As a non-profit this in-kind contribution would be of great assistance.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ n/a
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Club Secretary
Date of Application:	December 15, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Strawberry Isle Marine Research Society		
Society Registration #: 890584543R0001	Contact Person: Karyssa Arnett	Contact Person Position: Executive Director
Phone: 250-266-9090	Fax:	E-mail: info@simrstofino.org
Mailing Address: POB 793		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Dedicated to marine research, monitoring, and education.	
Organization's Objectives (attach additional information if available): The purposes of the Strawberry Isle Marine Research Society (SIMRS) are to: a. Conduct primary research in local marine ecosystems; b. Establish long-term monitoring of the unique marine life in Clayoquot Sound; c. Increase regional capacity for marine mammal emergency response; d. Promote citizen science and stewardship of marine ecosystems; e. Support other researchers and organizations dedicated to ocean conservation.	
Nature of Services Provided by Organization: For 30 years, SIMRS has responded to an ongoing need for daily marine research and monitoring, acting as a hub for receiving and distributing information. We work with the Department of Fisheries and Oceans to help stranded, entangled and distressed marine mammals. Our inclusive, hands-on education leads to a higher level of stewardship and creates ambassadors for the marine environments of the West coast of Vancouver Island.	
How many people do you expect to serve by this Application?  500 - 1000	Who are the people to benefit from your activity or functions? This project benefits locals and visitors alike. Children and youth are particularly benefited, as this is an accessible, hands-on learning program fit for all ages. Build-A-Whale sees upwards of 1,000 people in a year, with mostly tourists in summer months and mostly locals residents in shoulder and winter months.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Build-A-Whale (BAW) is a one-of-a-kind educational program that has been used for 25 years in our local and surrounding communities to connect people to this iconic species and create ambassadors for ocean conservation. It is a unique hands-on program, allowing participants to help re-build a real offshore Killer whale skeleton, while learning about the conservation of killer whales and other marine mammals in BC. With help from Grant-in-aid funding, we hope to expand upon our in-person BAW programs to youth and children in our local remote communities for 2023. We aim for BAW to participate in 5-10 community events, including partnering with the Wild Pacific Trail to deliver monthly Build-A-Whale outreach events on the trail throughout the summer. We would also use these funds to add new educational props and resources for the program.

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?

The project might still continue at a decreased capacity if only partial funds are awarded. If not granted funds through grant-in-aid, we may not have the funding capacity to make the BAW events completely free and accessible to the public, as it is a costly program for our staff to run and maintain.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ <b>2,500</b>
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	<i>K. Arnett</i>
Position\Title:	Executive Director
Date of Application:	December 14, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



## Grant-in-Aid Project Additional Info

### SIMRS 2022/23 Board of Directors

Jen Dart – President  
 Jared Dick – Vice President  
 Rebecca Broten – Secretary/Treasurer  
 Lisa Fletcher  
 Tiffany Olsen  
 Sydney Dixon

### Anticipated Project Budget

Project Expenses	Total Cost	Requested from Grant-in-aid
Staff wages and mandatory benefits for events	\$ 3,000.00	\$ 2,000.00
Travel to events between Tofino & Ucluelet - Mileage	\$ 250.00	\$ 250.00
Educational materials and event supplies	\$ 250.00	\$ 250.00
Skeleton maintenance and repairs	\$ 500.00	\$ -
Frame maintenance and repairs	\$ 500.00	\$ -
<b>TOTAL</b>	<b>\$ 4,500</b>	<b>\$ 2,500.00</b>
<b>OTHER POTENTIAL FUNDING SOURCES</b>		
<b>Name of Funder</b>	<b>Amount</b>	
District of Ucluelet Grant-in-aid (pending)	\$2,500	
Wild Pacific Trail Society (pending)	\$1,000	
Albert Shepard - In-kind (bone articulation & repair services)	\$500	
SIMRS- In Kind (assist in maintenance & repairs; program materials)	\$500	
<b>Total</b>	<b>\$ 4,500</b>	

### Project Timeline

**April 2023** – Summer outreach events planning and scheduling; purchase additional educational resources and event supplies

**May – August** – Deliver free public community events, aiming for 1-2 per month

**September – November** – annual maintenance and repair of display

**December** – Project wrap up and report completion

December 12, 2022





## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet & Area Historical Society		
Society Registration #: S-23893	Contact Person: Barb Gudbranson	Contact Person Position: President
Phone: [REDACTED]	Fax:	E-mail: info@ucluelethistory.ca
Mailing Address: [REDACTED], Ucluelet, B.C. V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To gather & preserve information, records & objects of the community.	
Organization's Objectives (attach additional information if available): To preserve information, records and objects of educational and cultural value of the area. To establish and maintain an archives and museum for the purpose of preserving, recording and exhibiting for public enjoyment.	
Nature of Services Provided by Organization: Collection and preservation of historical information, records and objects. Creation of historical exhibits/signage for public enjoyment and knowledge.	
How many people do you expect to serve by this Application?  Between 300- 1300 people	Who are the people to benefit from your activity or functions? Community members, students, visitors.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 We would like to request inkind use of the UCC one a month for two hours, twelve months of the year. Use of the UAC Hall for the Annual Mothers Day Plant Sale, full day rental. And the new request of using the UAC Hall during the summer months for the Mobile Museum to be negotiated around any summer rentals, user groups.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 No funds are being request, use of District facilities to allow the UAHS to share local history with the community and visitors.

Grant-In-aid Amount Requested: | \$  
*(not applicable to In-Kind requests)*

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Barb Gudbranson
Position\Title:	President
Date of Application:	January 4, 2023

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



DISTRICT OF  
**UCLUELET**

**GRANT-IN-AID/IN-KIND CONTRIBUTION  
APPLICATION FORM**

Name of Organization: Ucluelet Junior Canadian Rangers		
Society Registration #:	Contact Person: Bernadette Herbert	Contact Person Position: Adult committee chair
Phone: [REDACTED]	Fax:	E-mail: [REDACTED]
Mailing Address: [REDACTED] Ucluelet BC v0r 3a0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To help guide youth to be healthy active community citizens.	
Organization's Objectives (attach additional information if available): Depending on the needs and interests of local young people, the specialties of the adult staff, and the resources available. In general, however, the Junior Canadian Ranger (JCR) program has three basic "circles" of training: ranger skills, life skills, and traditional skills.	
Nature of Services Provided by Organization: Our little group have offered assistance to the local foodbank for christmas hamper loading, we take part in remembrance day/ and canada day observations. We assist any other way we can. In the mean time we practice and hone our ranger skills to make sure when our services are needed/ requested we are ready to help in event of community crisis.	
How many people do you expect to serve by this Application?  our direct group is 10 - 15 including adult support. But we are able to assist more groups and concentrate on citizenship skills too.	Who are the people to benefit from your activity or functions? our youth and community that we are able to assist

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

We are requesting continued use of the UAC hall for our weekly meetings (which have moved to monday evenings) and use of the storage room we use there.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

With out this support from the district for the in kind use of the space requested our group would no longer be able to exist in Ucluelet.

Grant-In-aid Amount Requested: | \$  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Adult commitee
Date of Application:	Dec 1 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



DEC 13 2022

**GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM**

Name of Organization: Sea View Seniors Housing Society Forest Glen		
Society Registration #: S0042895	Contact Person: Cathy Whitcomb	Contact Person Position: Admin
Phone: 250-726-2789	Fax: 250-726-2780	E-mail: admin@forestglen.ca
Mailing Address: 1783 St Jacques Blvd		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input checked="" type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Seniors Housing/Seniors Advocacy/Active Participation/Keep in Communit	
Organization's Objectives (attach additional information if available): 'Seniors Volunteering with Seniors' to support healthy living and socialization on the coast, post- pandemic. To provide a dependable hub for seniors who wish to be a part of Forest Glen activities, events and luncheons.	
Nature of Services Provided by Organization: Forest Glen will provide the venue, plan the events, coordinate volunteers, invite guest speakers, guest chefs, entertainment and advertising through monthly calendar/newsletter. Gradual start - full swing in the spring.	
How many people do you expect to serve by this Application?  20/30 initially. 60 in time, when back to normalcy!	Who are the people to benefit from your activity or functions? Seniors of our communities, as we've proven in our past programs and events. It also presents opportunities for for youth to participate as both volunteers, activities and as presenters.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

We would be happy to share our facility as 'In Kind' with the DOU should a need come up in the future. With both a board room and a common area dining room we can help. Pre pandemic we were hosting seniors yoga, sunshine club & cribbage. We recently re-started Sunshine Club. Another opportunity for seniors to gather.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?

It would be difficult to continue our monthly luncheons without the assistance of funding as we hope to move forward quickly to 're-boot' the previous formats that we built up for programming. We appreciate consideration for maximum opportunity.

Grant-In-aid Amount Requested: | \$ **3500.**  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Cathy Whitcomb
Position\Title:	Administrative
Date of Application:	December 13, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

Surfrider Pacific Rim DOU Grant in Aid 2023 Application

Name of Organization: Surfrider Foundation Pacific Rim Chapter  
Society Registration #: 8059794240001  
Contact Person: Sophie Peters  
Contact Person Position: Beach Clean-Up Coordinator  
Phone: [REDACTED]  
Email: [speters@pacificrim.surfrider.org](mailto:speters@pacificrim.surfrider.org)  
Mailing Address: PO Box 1459, Tofino, BC, V0R2Z0

Organization Type: Environmental Advocacy and Education

Purpose of Organization:

Surfrider Foundation Canada, Pacific Rim Chapter, is a nonprofit organization dedicated to the protection and enjoyment of the ocean, beaches, and waves for all people. We operate primarily in Tofino, Ucluelet and the surrounding communities of the Tla-o-qui-aht, Toquaht, Yuulu'il'ath, Hesquiaht and Ahousaht First Nations.

Organization's objectives:

Across the Surfrider network, we work on clean water, beach access, plastic pollution, coastal preservation and ocean protection. Direct action campaigns drive our efforts across these five focus areas. Campaigns have the goal of attaining a victory, which is a decision by a governing body or person to positively benefit the coast and/or ocean. Our programs provide ongoing data that informs our campaigns and educates the public. Through these initiatives that are grassroots and volunteer led, we affect systemic change by addressing the roots of complex issues. To support the success of campaigns and programs, we run educational events that inform, inspire and provoke the public to take action for the oceans and coastline.

Nature of Service Provided by Organization:

In 2022 Surfrider provide staff and volunteer to supervision the Re-Purpose Program initiated by the District of Ucluelet for two days from 10:00am to 2:00pm where residents could pick-up or drop-off gently used items. The idea was that one's person's trash is another person treasure. This was very successful. Surfrider provided one staff and three volunteers at all times to direct residents of which of the Ozzard Environmental bins to dispose of items that were not able to be pick-up by residents and also organized the Re-Purpose Program tent area in front of Seaplane Base Recreation Hall. In 2023 we would like to incorporate more of an end of life program if the District of Ucluelet plans to do this piece of the Earth Day Clean-up in 2023.

How many people do you expect to serve by this Application?

Based on last year's Earth Day MUP Clean-Up community participation we evaluate that this application will directly serve approximately 2000 people, the population of Ucluelet.

Who are the people to benefit from your activity or functions?

As this event is to celebrate Earth Day and raise environmental awareness, this application is intended to benefit the community as a whole. The Earth Day MUP Clean-Up is open to the public to participate with Surfrider equipment readily available to use and a waste education booth. This event also serves the community, as roadside debris along the frequently trafficked Multi-Use Path in the District of Ucluelet will be collected and properly disposed of. Additionally, Surfrider volunteers will collect the data from this clean-up as a form of citizen science that will be directly utilized to determine harmful single-use items and other debris within the community.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

The Earth Day MUP clean-up has been a collaborative effort with the District of Ucluelet in the preceding year and we hope to continue this relationship. As this event along with the Re-Purpose Program was a great success last year, we hope to use these funds to better support Surfrider Pacific Rim's efforts and address some of the key areas of improvement identified in the events **Earth Day DOU De-Brief 2022**. These funds will provide Surfrider with the opportunity to better support the District of Ucluelet in developing a waste management plan for the day's event, providing and organizing volunteers, as well as strong communication and amplification of the event with all involved parties and through our social medias. We will also provide the District of Ucluelet with a thorough report of the data collected from the event and provide education to citizens around sustainable community practices to reduce waste.

Additionally, Surfrider Pacific Rim requests in-kind usage of community spaces for the day of the event, April 22nd, 2023. Last year the Seaplane Base parking lot and Village Green were used as a drop location where citizens could drop-off collected debris to Surfrider. It was identified by the District of Ucluelet that it would be of greater benefit to pick an alternative location from the Village Green location for the recurrence of this event in 2023.

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?

This project would still occur if only partial funds were awarded. As this event remains a collaborative effort, Surfrider Pacific Rim's financial support from the District of Ucluelet will likely determine the scale of which the organization's involvement and resources allocated to this year's Earth Day event.

Grant-In-aid Amount Requested: \$1000







## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Arts Society		
Society Registration #: S0009107	Contact Person: Kelly Deakin	Contact Person Position: Executive Director
Phone: 2507262443	Fax: n/a	E-mail: pacificrimarts@gmail.com
Mailing Address: PO Box 468 Ucluelet BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To engage and encourage arts and culture within the west coast communities	
Organization's Objectives (attach additional information if available): To increase awareness and appreciation of, and participation in arts and culture in Ucluelet, Tofino, Long Beach, and all outlying areas of the west coast of Vancouver Island. By engaging the community in staging events and programs for all ages, supporting local artists, partnering with other organizations, enhancing the locals arts and culture economy and advocating for arts and culture in all areas.	
Nature of Services Provided by Organization: Arts and Culture activities including but not limited to, Missoula Children's Theatre, ArtSplash annual art show, annual Pacific Rim Summer Festival, Annual Cultural Heritage Festival, Youth programs, Tofino Poet Laureate, Glee Club, outreach programs to the remote indigenous communities and partnering with other arts and non profits to provide year round arts programming.	
How many people do you expect to serve by this Application?  Approx. 3000 community members and visitors	Who are the people to benefit from your activity or functions? PRAS provides affordable arts and culture experiences through our festivals and events. Local artists have opportunities to pair with other artists from outside our regions sharing their experiences and knowledge and engaging locals and visitors alike.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

This application is a request for funding for the Summer Festival. This is one of our longest standing festivals and engages local and regional artists in many genres from visual arts, to music, dance and workshops. The majority of events are family friendly with a few night performances which are adult only. We spread the activities/events out within Ucluelet, Tofino and surrounding communities. We aim to make pricing affordable so they become attractive to individuals as well as families. One of the goals this year is to create a Children's component within the Summer Festival created and designed by children.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

If this application is not approved we will continue searching for funding and grants from other areas as well as doing some fundraising.

If partial funding were awarded for this program, we would be most grateful and would still continue looking for other sources of funding as well as continue with fundraisers to keep the summer Festival growing into the spectacular event that people have come to anticipate.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ <b>2500</b>
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Kelly Deakin
Position\Title:	Executive Director
Date of Application:	September 20, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

<b>PACIFIC RIM ARTS SOCIETY</b>		<b>2022/2023</b>	
Program title:		<b>PACIFIC RIM SUMMER FESTIVAL</b>	
Fiscal Year beginnings Sep 01			
<b>REVENUES</b>			
Deferred from BC Gaming			
Deferred General Acct		7,047.00	
Total		7,047.00	
<b>GOVERNMENT GRANTS</b>			
Grants: BC Gaming		8,300.00	
Grants: BC Arts Council			
Grants: Heritage Canada		12,000.00	
<b>Total Government Grants</b>		<b>20,300.00</b>	
<b>MUNICIPAL GRANTS</b>			
Grants: Municipal, Tofino			
Municipal, Ucluelet		2,500.00	
<b>Total Municipal Grants</b>		<b>2,500.00</b>	
<b>FUNDRAISING:</b>			
Raffles		815.00	
Local Business & Individual Sponsors		3,000.00	
<b>Total Fundraising</b>		<b>3,815.00</b>	
<b>EARNED REVENUE</b>			
Concert door		3,500.00	
Workshops		1,200.00	
<b>Total earned revenue</b>		<b>4,700.00</b>	
<b>REVENUE SUB-TOTAL</b>		<b>38,362.00</b>	
<b>IN-KIND INCOME</b>			
Accommodation/meals		2,000.00	
Labour		2,500.00	
Venue		2,100.00	
<b>In-kind total</b>		<b>6,600.00</b>	
<b>TOTAL REVENUE</b>		<b>44,962.00</b>	
<b>EXPENSES</b>			
Accommodations		3,000.00	
Artistic director		2,200.00	
Artist fees		10,000.00	
Artist hospitality		300.00	
BC Contact Conference		2,000.00	
Event Coordinator		7,500.00	

Concession	200.00
License and memberships	300.00
Fundraising cost	200.00
Meals and reception	1,000.00
Piano Tuning	300.00
Promotion & Marketing	1,000.00
Office Expense / Rent	1,400.00
Equipment Rental	1,700.00
Supplies	500.00
Technical Support	1,500.00
Travel (coordinator)	100.00
Transport (equipment)	100.00
Venue	1,000.00
Workshops/Instructor fees	1,000.00
Wages and Benefits	3,062.00
<b>Sub-total expenses</b>	<b>38,362.00</b>
<b>IN-KIND EXPENSES</b>	
Accommodation/meals	2,000.00
Labour	2,500.00
Venue	2,100.00
<b>In-kind total</b>	<b>6,600.00</b>
<b>TOTAL EXPENSES</b>	<b>44,962.00</b>
Surplus/deficit	0.00







## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Whale Festival Society		
Society Registration #: S-0048474	Contact Person: Sarah Watt	Contact Person Position: Festival Coordinator
Phone: [REDACTED]	Fax:	E-mail: whalefest.coordinator@gma
Mailing Address: PO Box 955, Ucluelet, BC V0R 3A0                      .... @gmail.com		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: Inspire, Educate & Entertain	
Organization's Objectives (attach additional information if available): We strive to educate and entertain locals and visitors as we celebrate the return of the Gray Whales passing our shores during spring break each March. The society is committed to sharing our West Coast traditions & way of life with visitors to the area and with each other. We do this with many educational and cultural presentations, culinary events, interactive activities, musical events and so much more.	
Nature of Services Provided by Organization: Each year, we invite speakers from all over the Island to educate visitors & locals about our passing Gray whales as well as other wildlife in the area, and to heighten awareness of our specific coastal issues. We offer Maritime Kids Days, culinary events, First Nations cultural events, interactive displays & whale building, a parade, and many fund-raising events with local partners. We look forward to a return to a more normal festival in 2023	
How many people do you expect to serve by this Application?  We expect over 2000 for 2023	Who are the people to benefit from your activity or functions? Businesses benefit from using PRWF as a platform for visitor traffic. Visitors & locals benefit from the educational nature of the events to gain awareness of the area and our environment. Islanders benefit with an exciting festival during spring break that is relatively free (\$5 button for most events).

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Our grant request is in two parts. First, we ask for an in-kind grant-in-aid to provide the festival rooms at the UCC at no charge for occasional meetings of the board of directors October through March, as well as rooms at no charge for events during the 2023 festival.

We would like to secure the main hall for Maritime Kids Day, scheduled for Wednesday March 23rd 2023, 10am - 4pm. Waivered or reduced fees will allow us to allocate money towards exhibitor fees.

Second, we request \$1000 to assist us in covering expenses for our Ucluelet closing weekend with events such as the Chowder Chow Down and music concert.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

The society strives to keep as much of the proceeds from events in the bank as possible as seed money for the following year's festival. Costs are forecast to increase as we recognize the need to allocate more of this seed money, for a year round coordinator position, to ensure timely and efficient planning of the festival. An influx of funds at the start of our event this year will go a long way to ensuring a quality festival and a good base to proceed from for next year.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 1000
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**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Festival Coordinator
Date of Application:	Nov 11 2022

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



## DISTRICT OF UCLUELET Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 12:00 p.m. five clear days before a Council Meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive 10 minutes early and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Noël.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email [info@ucluelet.ca](mailto:info@ucluelet.ca).

Requested Council Meeting Date: Jan 31, 2022

Organization Name: Raincoast Education Society

Name of person(s) to make presentation: Sarah Timberlake

Topic: Presentation in support of grant in aid funding

- Purpose of Presentation:
- Information only
  - Requesting a letter of support
  - Other (provide details below)

Please describe:

This presentation will summarize our program and explain how we would spend any money we would be granted

Contact person (if different from above): Mark Maftai

Telephone Number and Email: 250 213 5666

Will you be providing supporting documentation?  Yes  No

- If yes, what are you providing?
- Handout(s)
  - PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

The personal information you provide on this form is collected under s. 26(c) of the FOIPPA and will be used for the purpose of processing your application to appear as a delegation before the District of Ucluelet Council. The application will form part of the meeting's agenda and will be published on the website. Your personal telephone number and e-mail address will not be released except in accordance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of your personal information may be referred to the Manager of Corporate Services 200 Main Street, PO Box 999, Ucluelet BC, V0R 3A0 or by telephone at 250-726-7744.



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Raincoast Education Society - mark@raincoasteducation.org		
Society Registration #: 89319 8614 RR 0001	Contact Person: Mark Maftai	Contact Person Position: Executive Director
Phone: 250 213 5666	Fax:	E-mail: (wouldn't fit here)
Mailing Address: 1084 Pacific Rim Highway, Tofino BC, Box 815 VOR 2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input checked="" type="checkbox"/> Health/Social Services <input checked="" type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input checked="" type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To provide science-based programming that promotes stewardship	
Organization's Objectives (attach additional information if available): The RES, established in 2000, operates under a mandate "To shape an environmentally sustainable future for the Clayoquot and Barkley Sound region through education and community stewardship."	
Nature of Services Provided by Organization: The RES has three main areas of activity: 1) Youth education (Field School, spring camps, summer camps) 2) Adult education (Speaker Series, West Coast Ambassador Programming) 3) Research and monitoring	
How many people do you expect to serve by this Application?  1,000+ residents	Who are the people to benefit from your activity or functions? Our programs target everybody who lives here. Our Field School program reaches every student K-7 within our region, our adult education programs reach about 600+ local residents per year. We also engage with 2,000+ visitors/y

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 We are requesting \$10,000 to offset the costs of offering the Ucluelet Field School program. This program is offered at no cost to students or SD70 and consists of up to 100 field trips per year (on average each student goes on one trip per month).

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?  
 We are constantly struggling to support this program. The primary expense (90% of the annual budget of approx \$60,000/year) is wages. If we can't raise the funds to support this program we can't offer it. Partial support would still be helpful.

Grant-In-aid Amount Requested: | \$ **10,000**  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Executive Director
Date of Application:	Dec 15, 2022

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	